

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 19 December 2011 at 7.30 p.m. in Caston Village Hall.

Present: Councillors Peter Mills (Chairman), Phil Childs, Rachael Garrod, Paul Howe, Sue Tanner.
Julian Gibson (Clerk)

- 1 **Apologies for absence.** It was **resolved** to accept apologies from Mr Pilkington.
- 2 **Declarations of interest.** None.
- 3 **Public participation session.** None
- 4 **Minutes.** The minutes of the meeting held on Monday, 14 November 2011 were **confirmed** and **signed**.
- 5 **Matters arising.** [8 Meeting on 13 December 2010] **Adopted telephone kiosk.** The Clerk reported that the telephone kiosk in Mere Road was now containing a collection of geraniums. The Council welcomed that it had been put to some use.
- 6 **Correspondence.** The following correspondence was **received**:
 - 6.1 Norfolk Accident Rescue Service: *Appeal letter.*
 - 6.2 Watton Town Twinning Association: *Letter concerning 25th anniversary of twinning of Watton with Weeze in Germany.*
 - 6.3 Breckland Council: *Town and Parish Council Forum Newsletter* - November 2011.
 - 6.4 Norfolk Playing Field Association: *The Playing Field* - Autumn 2011.
 - 6.5 Norfolk Constabulary: *Parish/Ward Crime Statistics* - 1-31 October 2011.
 - 6.6 Breckland Council: *Code of Conduct Training.*
 - 6.7 CAF Bank: *CAF Gold Account Statement* - 30 November 2011.
- 7 **Planning.**
 - 7.1 **3PL/2011/1294/F: Breckles Grange, Breckles.** Application for Erection of 50 sq. m. of PV solar panels on roof of farm building. It was **resolved** that the Council had no objection.
 - 7.2 **3PL/2011/1328/F:** The Willows, Mere Road, Stow Bedon. Application for Proposed 2-storey extension to rear of existing dwelling. The Council noted that the site location plan was inaccurate in that the two immediately adjacent properties were not shown at all, giving the impression that The Willows stood in isolation, which is not the case. However, it was **resolved** that the Council had no objection.
- 8 **Application Consultations.** A letter from Breckland Council regarding *Application Consultations* was **received**. It was **agreed** that the Council wished to remain with paper copies as at present, as the change would need the Clerk to download all documents relating to an application onto a laptop to be brought to the Council Meetings, where they would need to be projected using a suitable device onto a screen, to allow the Council to properly review applications in the meeting.
- 9 **Schedule of future meeting dates.** The Clerk explained that he was no longer able to make the scheduled meeting date in March 2012. It was **agreed** that this meeting would not take place unless absolutely essential.
- 10 **Transfers between Budget lines.** It was **agreed** to vire the following sums between budget lines:
 - 10.1 £130 from Insurance (saving from changing insurer) to Clerk's mileage;

10.2 £300 from Contingency to Other (to cover bulk of cost of Grit Bin).

11 Finance.

- 11.1 **Clerk's salary.** It was **resolved** that cheques numbered 100571 & 100572 totalling £539.15 (salary for 1 October 2011 to 31 December 2011: £436.68; Mileage Allowance Payment) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s 112(2).*)
- 11.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100573 for £30.48 (postage & telephones £29.13, VAT £1.35) to the Clerk be signed as reimbursement for items paid on behalf of the Council for 21 August 2011 to 9 December 2011. (*Local Government Act 1972 s 111.*)
- 11.3 **Parish On-line subscription.** It was **resolved** that cheque number 100574 for £36.00 (£30.00 + £6.00 VAT) to Getmapping Plc be signed, being the subscription for the online mapping system. (*Local Government Act 1972 s 111.*)
- 11.4 **Meeting venue.** It was **resolved** that cheque number 100575 for £50.00 to Caston Village Hall be signed, in payment of the hire charges for use of the Hall for meetings during 2011. (*Local Government Act 1972 s 133.*)
- 11.5 **Insurance.** It was **resolved** that cheque number 100576 for £417.13 to Broker Network Limited be signed, being the renewal premium for the Aviva insurance policy with Came & Co for 1 February 2012 to 31 January 2013. (*Local Government Act 1972 s 111 & 140(1).*)
- 11.6 **Monthly Financial Report.** The report for the month ending 30 November 2011 was **received.**

12 Matters for consideration at next meeting. None.

13 Next meeting. The next meeting of the Council was **confirmed** as **Monday, 16 January 2012**, or, if there is no urgent business to be discussed at that time, then on **Monday, 20 February 2012**, both at **7.30 p.m.** in **Caston Village Hall.**

Confirmed:

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Peter Mills, Chairman

16 January 2012

Scheduled future Meeting dates:

Monday, 20 February 2012	Monday, 18 June 2012	Monday, 19 November 2012
Monday, 19 March 2012**	Monday, 16 July 2012	Monday, 17 December 2012
Monday, 23 April 2012	Monday, 20 August 2012*	Monday, 21 January 2013*
Monday, 21 May 2012	Monday, 17 September 2012	Monday, 18 February 2013
	Monday, 15 October 2012	Monday, 18 March 2013

* If needed

** Only if absolutely necessary